

HOW TO: ACCESS THE FACT SEAL OF ACCREDITATION

FOR: Applicants (Organization Directors, Organization Co-Director, Primary Contacts, Alternate Contacts, and Facility Directors)

DESCRIPTION: The process for accessing the FACT Seal of Accreditation in the FACT Accreditation Portal.

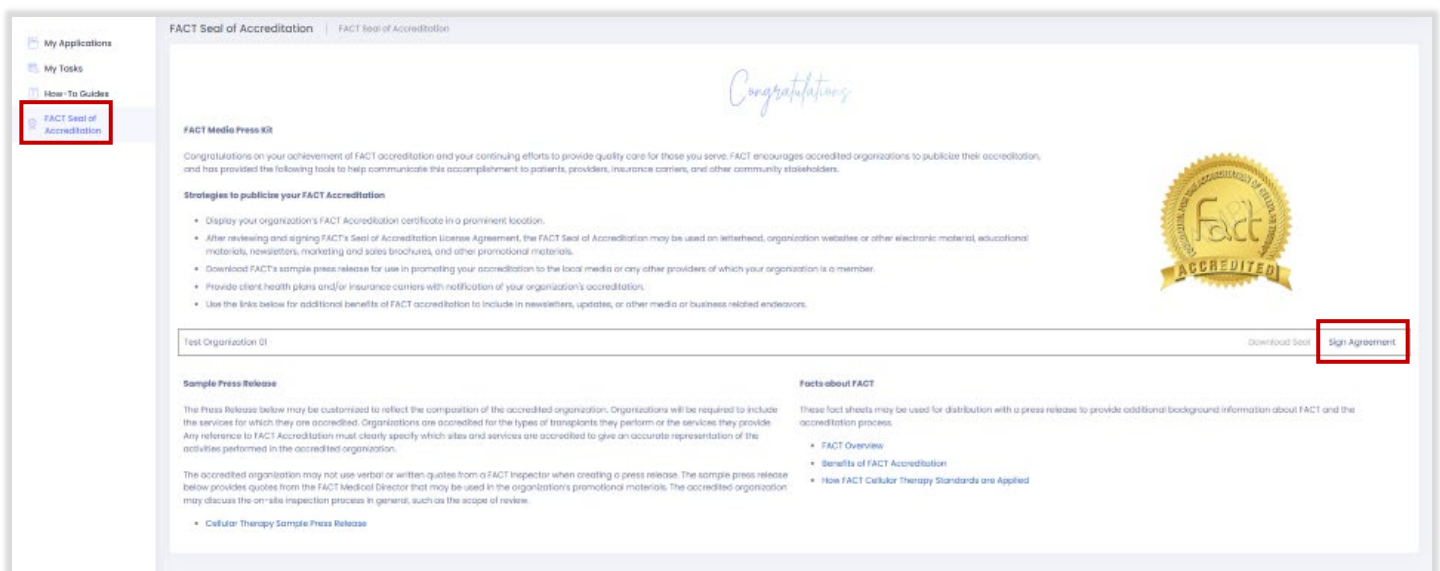
DEFINITIONS: N/A

PREREQUISITES:

- To access the FACT Seal of Accreditation, you must be the Organization Director, Organization Co-Director, Primary Contact, Alternate Contact, or a Facility Director.
- To sign the agreement, you must be the Organization Director.
- To download the agreement, you must be the Organization Director, Organization Co-Director, Primary Contact, Alternate Contact, or a Facility Director.

PROCESS:

1. Log in to the FACT Accreditation Portal at <https://portal.factglobal.org/>.
2. From the *My Applications* homepage, select the **FACT Seal of Accreditation** tab to access the media press kit and Seal of Accreditation.
3. Select **Sign Agreement**.



4. To sign the agreement, you must scroll to the bottom to enable the **Agree** button.

FACT Seal of Accreditation Agreement

**FACT Seal of Accreditation
License Agreement**

The Foundation for the Accreditation of Cellular Therapy ("FACT") maintains and promulgates the *FACT-JACIE International Standards for Hematopoietic Cellular Therapy Product Collection, Processing, and Administration*, *FACT Standards for Immune Effector Cells*, *NetCord-FACT International Standards for Cord Blood Collection, Banking, and Release for Administration*, and the *Common Standards for Cellular Therapies* ("Standards"). Cellular therapy organizations that adhere to the appropriate set of Standards are eligible to become FACT-accredited for specific services.

Physicians, other health care personnel, patients, and the general public making decisions about cellular therapies may find it helpful to identify services that are FACT accredited. To facilitate ease of identification, FACT has created a seal ("FACT Seal") that can be displayed by accredited organizations. The accredited organizations are encouraged to use and display the FACT Seal but must do so in accordance with the terms and conditions of this license agreement ("License Agreement"). The terms and conditions contained within this License Agreement are designed to encourage accurate representation of FACT accreditation, to protect the integrity of the FACT Seal, and to avoid any intentional or inadvertent misapplication of the FACT Seal.

This License Agreement is made in Omaha, Nebraska, by and between the FOUNDATION FOR THE ACCREDITATION OF CELLULAR THERAPY and your Accredited Organization.

WHEREAS, FACT is the owner of all rights in and to the FACT Seal;

WHEREAS, the Accredited Organization desires to use the FACT Seal, as specifically authorized by FACT, in connection with its accredited services; and

WHEREAS, FACT is willing to permit such use subject to all the terms and conditions of this License Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

Definitions

FACT Seal of Accreditation: The Seal owned by FACT, as modified from time to time. For the purposes of this Agreement, the FACT Seal of Accreditation shall hereafter be referred to as the "FACT Seal."

Accredited Organization: A FACT accredited Cellular Therapy Organization that has demonstrated compliance with the current *FACT-JACIE International Standards for Hematopoietic Cellular Therapy Product Collection, Processing and Administration* for the types of transplants performed or services provided; FACT accredited Cord Blood Bank that has demonstrated compliance with the current *NetCord-FACT International Standards for Cord Blood Collection, Banking, and Release for Administration* for the types of cord blood collected or services provided; or other FACT accredited facility that has demonstrated compliance with the current *FACT Standards for Immune Effector Cells* or current *Common Standards for Cellular Therapies*.

Use of Seal

5. Once the agreement has been signed, the **Download** button becomes enabled.
6. Select **Download Seal**.
7. The Seal downloads into a zip file of three (3) different seals.
8. To view the signed agreement, select **View Agreement**.
 - a. At the bottom of the agreement, the individual who signed the agreement and the date they signed will be displayed.